



The Complete Idiot's Guide to Change Management

Jeff Davidson

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If managing change was easy, everyone would be good at it. We would all be humming along in our careers, feeling in control, staying mentally and physically fit, and having piece-of-mind. Obviously, no one can accurately predict the future; However, a variety of proven techniques, as well as fresh perspectives for handling change, as presented in this book will give you the edge you need to be effective. You'll be treated to a variety of strategies, mini-case histories, observations, witticisms, and good, old-fashioned common sense, mixed with leading edge thinking.

You are in good hands. Jeff Davidson has written six books in the CIG series, including The Complete Idiot's Guide to Managing Your Time, The Complete Idiot's Guide to Managing Stress, The Complete Idiot's Guide to Assertiveness, The Complete Idiot's Guide to Reaching Your Goals, and The Complete Idiot's Guide to Reinventing Yourself. As with all CIGs, proven subject matter experts are chosen to deliver high quality information in a palatable and often humorous form.

Jeff's primary focus at all times in assembling this book is to craft a user-friendly plan that you can easily understand and apply. Jeff's capacity for devising personal systems for accomplishment will work well for you the first and every time you put them into practice.

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